



REGULATION OF ACADEMIC SENATE OF UNIVERSITAS PENDIDIKAN INDONESIA

NUMBER 001/SENAT AKD./UPI-HK/II/2014

ON

ABOUT STUDENT DISCIPLINE

OF

UNIVERSITAS PENDIDIKAN INDONESIA

BY THE GRACE OF GOD THE ALMIGHTY

ACADEMIC SENATE OF UNIVERSITAS PENDIDIKAN INDONESIA

- Considering :
- a. that in order to implement the provisions of Article 19 paragraph (1) letter i of Government Regulation Number 6 of 2004 concerning the Designation of Indonesian Education Universities as Legal Entities Owned by the country, provisions of Article 129 Decree of the Board of Trustees Universitas Pendidikan Indonesia Number 001/MWA UPI/2009 concerning Ratification of Amendments to the Bylaws of Universitas Pendidikan Indonesia;
 - b. that the Decree of the Academic Senate Number 002/Senate Akd./UPI-SK/VIII/2007 concerning Code of Conduct for University Students Indonesian education needs to be improved;
 - c. that based on the considerations as referred to in letters a and b, it is necessary to stipulate Senate Rules Universitas Pendidikan Indonesia Academics on Discipline Universitas Pendidikan Indonesia students;
- In View of :
1. Law Number 20 of 2003 concerning the National Education System (State Gazette of the Republic of Indonesia of 2003 Number 78, Supplement to the State Gazette of the Republic of Indonesia Number 4301);
 2. Law Number 12 of 2012 concerning Education Height (State Gazette of the Republic of Indonesia Year 2012 Number 158, Supplement to the State Gazette of the Republic of Indonesia Number 5336);
 3. Government Regulation No. 6 of 2004 concerning Stipulation Universitas Pendidikan Indonesia as a Legal Entity Owned State (State Gazette of the Republic of Indonesia Year 2004 Number 13);
 4. Government Regulation Number 19 of 2005 concerning Standards National Education (State Gazette of the Republic of Indonesia of 2005 Number 41, Supplement to the State Gazette of the Republic of Indonesia Number 4496) as amended by Government Regulation

Number 32 of 2013 concerning Amendments Based on Government Regulation No. 19 of 2005 concerning standards National Education (State Gazette of the Republic of Indonesia Year 2013 Number 71, Supplement to the State Gazette of the Republic of Indonesia Indonesia Number 5157);

5. Government Regulation Number 66 of 2010 concerning Amendments to Government Regulation Number 17 of 2010 concerning Management and Implementation of Education (State Gazette of the Republic of Indonesia of 2010 Number 112, Supplement to the State Gazette of the Republic of Indonesia Number 5157);
6. Government Regulation No. 4 of 2014 concerning Implementation of Higher Education and Management of Higher Education Tall;
7. Presidential Regulation Number 43 of 2012 concerning Universities Indonesian Education as a Higher Education organized by the Government (State Gazette of the Republic of Indonesia) Indonesia Year 2012 Number 101);
8. Decree of the Board of Trustees Number 001/TAP/MWA UPI/2009 concerning Ratification of Amendments to the Bylaws Indonesian Education University Ladder;
9. Decree of the Board of Trustees Number 021/TAP/MWA UPI/2010 concerning the Strategic Plan (RENSTRA) of Universitas Pendidikan Indonesia 2011-2015;
10. Rector's Decree Number 4368/UN40/KP/2013 concerning the Dismissal and Appointment of the Chairperson and Secretary of the Academic Senate of the Indonesian Education University;

DECIDE :

To Stipulate	:	REGULATION OF ACADEMIC SENAT ON STUDENT DISCIPLINE OF INDONESIAN EDUCATION UNIVERSITY
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CHAPTER I

GENERAL PROVISIONS

Article 1

In this Regulation of Academic Senate what is meant by:

1. Student discipline is the ability of students to comply with obligations and avoid the prohibitions specified in the applicable regulations which, if not obeyed or violated, will be subject to disciplinary punishment.
2. University is the Indonesian Education University or called UPI.
3. Students of the Indonesian Education University, hereinafter abbreviated as Students UPI are students who are registered and studying at UPI.

4. Discipline violations are any words, writings, or actions of UPI students who do not comply with the obligations and/or violate the prohibition on the disciplinary provisions of UPI students, both inside and outside the learning process.
5. Disciplinary punishment is a punishment imposed on UPI students for violating student disciplinary regulations.
6. Administrative efforts are procedures for filing objections or administrative appeals that can be taken by UPI students who are dissatisfied with the disciplinary punishment imposed on them.
7. Objection is an administrative effort that can be taken by UPI students to the superior of the official authorized to impose punishment as a form of dissatisfaction with the disciplinary punishment imposed by the competent authority to impose the sentence.
8. Administrative appeal is an administrative effort that can be taken by UPI students to the University-level Student Disciplinary Commission because they are not satisfied with the imposition of disciplinary penalties in the form of temporary dismissal of their status as UPI students or permanent dismissal of their status as UPI students imposed by officials authorized to punish.
9. Rehabilitation is the right of every UPI student to obtain restoration of his rights in his position and dignity which is given at the level of examination or decision because he was examined or decided without any good reason. Based on the rules or due to errors regarding the person or the law which is applied according to the method stipulated in the student disciplinary regulations.
10. Cheating is copying test answers from other people, books, or other sources.
11. Vandalism is a destructive act such as doodling, writing, drawing, painting, chiseling, carving, or other similar actions that are carried out inappropriately.
12. Forgery is any process, method, or act that makes a document whose contents are inappropriate or incorrect.
13. Liquor is any type of drink containing alcohol as stipulated in the Decree of the Minister of Health of the Republic of Indonesia.
14. Narcotics are substances or drugs, whether derived from plants or not plants, both synthetic and semisynthetic which can cause a decrease or decrease in changes in consciousness, reduces to eliminate pain, and causes dependence.
15. Psychotropics are substances or drugs, both natural and synthetic, not narcotics that have psychoactive properties through selective effects on the central nervous system cause characteristic changes in mental activity and behavior.
16. Weapons are all kinds of tools that can harm or kill the lives of others if used, as regulated by the applicable laws and regulations.
17. Explosives are materials or substances in the form of solids, liquids, gases or mixtures thereof which when subjected to or exposed to an action in the form of heat, impact, or friction will change chemically in a very short time accompanied by the effects of very high heat and pressure, including explosive materials. explosives used for industrial and military purposes.
18. Gambling is a game of chance or betting that uses tools, either directly or indirectly, which is based on the hope of winning in order to get money or goods that have value or value.

19. The Student Discipline Commission is a unit formed by the UPI Chancellor at the University level, which is tasked and responsible for providing judgment and justice services to students and at the same time enforcing student discipline.

CHAPTER II

PRINCIPLES AND OBJECTIVES

Article 2

UPI student discipline enforcement is based on:

- a. legal certainty;
- b. balance;
- c. similarity;
- d. act carefully;
- e. do not mix authority;
- f. decent play;
- g. Justice;
- h. protection of personal views of life; and
- i. presumption of innocence.

Article 3

UPI student discipline enforcement aims to:

- a. instilling noble character in attitude and behavior on the UPI campus and in the community;
- b. create a comfortable, safe, and fun learning environment and atmosphere;
- c. develop talents, interests, and creativity of students that support the quality of graduates;
- d. foster a pioneer spirit and excel in behavior; and e. uphold the good name of the UPI alma mater.

CHAPTER III

ATTITUDE AND CONDUCT, RIGHTS, OBLIGATIONS, PROHIBITIONS

Part One

Student Attitudes and Behavior

Article 4

The attitude and behavior of every UPI student as a prospective educator who is a scientist and a prospective scientist who is an educator should:

- a. Always oriented towards meaning and benefit by viewing life as an opportunity to do self-dedication to God Almighty;
- b. Have an optimistic, active, creative, positive attitude to life, and are open to the development of science, technology, and art (science and technology), and constantly expand their horizons;
- c. Have personal integrity, warm in interaction, value time, have
- d. An attitude of sympathy and empathy for the lives of others, as well as being communicative in speech; always self-controlled and unselfish; and
- e. keep away from attitudes and feelings of inferiority, insecurity, arrogance, and a priori to the opinions of others, as well as pessimism in looking at life and the future.

The second part

Student Rights

Article 5

Every UPI student has the right to:

- a. obtain education, learning, and other services to support the smooth completion of studies;
- b. get special services in an excellent way for students with needs
- c. special;
- d. obtain scholarships and/or tuition assistance for students who meet the requirements and conditions;
- e. received an award from the University for good achievements in academic or non-academic fields;
- f. use University facilities in accordance with applicable regulations;
- g. use academic freedom responsibly in accordance with morals and academic manners that apply in the community academic;
- f. complete studies faster in accordance with applicable regulations;
- g. participate in implementing the quality assurance of the learning process;
- h. leave or move to another study program in accordance with applicable regulations;
- i. participate in University student organization activities;
- j. channeling positive and constructive aspirations through intrauniversiter student organizations;
- k. obtain and use a degree according to the type and level of the program
- l. education taken after being declared able to complete studies and declared passed based on University regulations.

Part Three
Student Obligations

Paragraph 1
General Obligations

Article 6

- 1) Every UPI student must:
 - a. loyal and fully obedient to Pancasila, the Constitution of the State Republic of Indonesia in 1945, the Unitary State of the Republic of Indonesia, and Unity in Diversity;
 - b. follow the learning process according to the regulations of the education unit by upholding academic norms and ethics;
 - c. carry out worship according to their religion and respect implementation of other student worship;
 - d. respecting lecturers and education staff;
 - e. maintain harmony and peace to realize social harmony;
 - f. love family, community, nation, and country, and love fellow students;
 - g. love and preserve the environment;
 - h. participate in maintaining and maintaining the facilities and infrastructure, cleanliness, beauty, security, and orderliness of the University environment;
 - i. participate in maintaining and maintaining facilities and infrastructure, cleanliness, security, and public order;
 - j. bear the costs of managing and administering education, except those exempted from obligations;
 - k. comply with and comply with all applicable academic and non-academic regulations;
 - l. have an identity by maintaining a good name, honor, and prestige University;
 - m. have tolerance for a pluralistic campus community; and
 - n. phold and develop national identity.

- 2) The obligations as referred to in paragraph (1) are carried out under the guidance and example of lecturers, education staff, and habituation of UPI students.

Paragraph 2
Obligations in Dressing

Article 7

- 1) In appearance, every UPI student must:
 - a. clean clothes with neat, polite, and in harmony with his dignity as prospective educators and/or scientists, taking into account situations and conditions, as well as culture and religion;
 - b. use polite, neat, and clean footwear in the learning process and/or other academic activities.
- 2) Provisions regarding the procedures for dressing as referred to in paragraph (1) letter a and letter b shall be further regulated by the Chancellor's Regulation and/or Dean or Head of Department.

Paragraph 3

Obligation to Speak or Opinion

Article 8

In speaking or expressing opinions, every UPI student must:

- a. speak using language that has a clear meaning and message, avoiding language that is satirical, harassing, mocking, and offensive other people's feelings;
- b. greet, call, and chat using language and ways that are polite, reasonable, and pleasant;
- c. calling by paying attention to a reasonable distance using polite language and manner;
and
- d. opinion by paying attention to openness and essential, scientific, and general truth and respecting the opinions of others.

Paragraph 4

Duties in Creativity

Article 9

In being creative, every UPI student must:

- a. obtain an activity permit from the related unit;
- b. maintain the cleanliness, beauty, order, and security of the UPI campus environment;
and
- c. does not interfere with the learning process and other academic activities.

Paragraph 5

Obligations in the Learning Process

Article 10

In the learning process, every UPI student must:

- a. In the learning process, namely:
 1. follow the lecture process in a predetermined lecture room/place;
 2. be present on time, or before the lecturer enters the lecture hall/place;
 3. dress in accordance with the provisions;
 4. comply with the lecture rules;
 5. honestly, did not sign the attendance list of other students who he knew were not present at the lecture;
 6. Maintain the cleanliness of the lecture hall, laboratory, and equipment in the office inside; and
 7. Always prioritize occupational safety and health during activities in the laboratory/workshop.
- b. In working on assignments / final reports / theses / theses / dissertations, namely:
 1. Comply with scientific rules in accordance with applicable rules;
 2. Uphold honesty and avoid things that are gratification to lecturers and education staff; and
 3. Submit assignments/reports on time;
- c. In taking the exam, namely:
 1. Comply with the exam rules set by the University;
 2. Be honest, have good intentions and do not commit fraud; and
 3. Believe in your own abilities and don't try to influence others
 4. For the purpose of obtaining approval.

Paragraph 6

Obligations to Drive and Walk on Campus environment

Article 11

- 1) In riding a bicycle, motorbike, or car on campus, every student is required to obey traffic signs, park the vehicle in an orderly manner in the space provided in accordance with applicable regulations, and for motorbikes or cars, they are required to use exhaust. and horns that do not cause noise and/or air pollution.

- 2) In walking on campus, every student must walk in an orderly manner on the available path and not damage grass and plants.

Paragraph 7

Obligations to Maintain Relationships with Lecturers

Article 12

In maintaining relationships with lecturers, every UPI student must:

- a. work together in achieving learning goals, including preparing before interacting with lecturers in lecture rooms and/or laboratories; and
- b. comply with the advice and instructions of the lecturer as long as it does not conflict with legal norms and other norms that live in society.

Paragraph 8

Obligations to Maintain Relationships with Fellow Students

Article 13

In maintaining relationships with fellow students, every UPI student must:

- a. cooperate in seeking knowledge and advising one another in truth; and
- b. help each other for a good cause and not against the norm law or other norms that live in society.

Paragraph 9

Obligation to maintain Relations with the Community

Article 14

In maintaining relations with the community, every UPI student must:

- a. Help the community according to their abilities and fields of knowledge owned;
- b. Avoid acts that violate religious norms, decency, decency, and law;

- c. Set an example and invite people to do good and commendable; and
- d. Refuse the use of illegal drugs such as narcotics and psychotropic substances.

Paragraph 10

Obligations in Carrying Out Extracurricular Activities

Article 15

In carrying out extracurricular activities, every UPI student is required to:

- a. Sports field:
 - 1. Uphold honesty and sportsmanship;
 - 2. Cooperate in obtaining achievements in commendable ways;
 - 3. Avoid actions that harm and/or harm others;
 - 4. Comply with applicable sports rules; and
 - 5. Uphold honesty and avoid gratification to decision-making parties in every sporting activity.
- b. Art field:
 - 1. Upholding cultural values;
 - 2. Uphold the value of honesty in every artistic activity;
 - 3. Work together in producing good achievements and works of art in commendable ways; and
 - 4. Uphold honesty and avoid gratification to decision-making parties in every artistic activity.
- c. Religious field:
 - 1. Respect the differences in religion and beliefs of others;
 - 2. Avoiding acts of insulting religion and beliefs of others; and
 - 3. Avoiding religious activities that are prohibited by the government.
- d. Areas of organizational development activities:
 - 1. Appreciate science, technology, and art;
 - 2. Uphold the values of honesty;
 - 3. Uphold the national culture;
 - 4. Maintain good manners in speech and deed in every activity;
 - 5. Prioritizing wisdom and wisdom in acting;
 - 6. Respecting differences of opinion and responding to them wisely and wisely;
 - 7. Be responsible for all decisions and actions;
 - 8. Sensitive to social problems and likes to contribute in good and commendable ways; and
 - 9. Obedient to religious norms, decency, decency, and applicable laws within the university and society.

Paragraph 11

Obligation to Express Aspirations Outside the Learning Process

Article 16

In conveying aspirations outside the learning process, every UPI student must:

- a. Convey their aspirations based on the purpose for the sake of truth and are not anarchist;
- b. Orderly and commendable in contributing thoughts or attitudes towards the institutions or policies of the university;
- c. Participate in securing and maintaining upi's property/inventory as well as belongings other agencies and/or the public;
- d. Comply with the provisions of the applicable laws and regulations, in terms of expressing opinions and acting;
- e. Prepare rational arguments that reflect a good self-image educated; and
- f. Responsible for the truth of facts and objective opinions.

Part Four

Ban

Paragraph 1

General Ban

Article 17

Every UPI student is prohibited from:

- a. Sitting in front of the doors, stairs, and corridors of the lecture building that interfere with traffic;
- b. Perform actions that may interfere with education;
- c. Smoking in lecture rooms, laboratories, libraries, offices, and other places that are not allowed in the university environment;
- d. Following an inappropriate belief system and is prohibited by law in invite;
- e. Pierced and/or tattooed that have nothing to do with ethnic customs Indonesia;
- f. Wearing sandals, slippers, t-shirts, and/or impolite clothing in learning process and/or other academic activities;

- g. Dress and or wear clothes that are mini, tight, and see-through, as well as using excessive jewelry and ornaments;
- h. Conduct hazing in any form.
- i. Fighting on campus;
- j. Perform beatings and/or other acts of physical violence against lecturers, education staff, and/or students;
- k. Cheating and/or cooperating while working on exam questions;
- l. Omit vandalism against the university's facilities and infrastructure;
- m. Do damage to the facilities and infrastructure belonging to the university or other people's property; and/or
- n. Owning, taking, borrowing, duplicating, renting, or selling goods belongs to the university, or belongs to a student institution within the university environment illegally.
- o. Channeling aspirations by using extra-campus student organizations.
- p. Perform actions that can interfere with and damage the main tasks and functions university;
- q. Carry out illegal levies in any form;
- r. For men, wearing jewelry and/or looking like a woman, except in certain activities which are generally acceptable and are not considered a violation;
- s. Inciting and/or pitting the academic community or education staff against each other, or assisting others in an activity that interferes with and impairs the main tasks and functions of the university;
- t. Commit acts that may defame the alma mater or commit acts that are displeasing to the academic community and education staff;
- u. Directly or indirectly insulting, threatening, forcing, and/or terrorizing officials, lecturers, education staff or fellow students;
- v. Coercion by force or threat, either directly or indirectly which results in obstructing, interfering with, or thwarting:
 1. The activities of the academic community, education staff, and/or guests in carrying out their duties inside and/or outside the University environment;
 2. Use of existing facilities and infrastructure within the University.
- w. Take an action that endangers the security or safety of goods and/or other people;

Paragraph 2

Counterfeit

Article 18

Every UPI student is prohibited from:

- a. Falsify grades, falsify test evidence, and/or other evidence.

- b. Falsify certificates and/or official documents such as diplomas, transcripts,
- a. Graduation letters, and other certificates, both for personal and other people's interests;
- b. Falsify receipts, stamps, or signatures of officials, lecturers, or education staff;
- c. Replaced by another person as a participant in the examination organized by the university and/or acting as a substitute or jockey in the examination of a student or prospective student, both inside and outside the university; or
- d. Acknowledge other people's writings in whole or in part as their own work or commit plagiarism.

Paragraph 3

Indecent Behavior, Sexual Harassment or Offense, and Pornography

Article 19

Every UPI student is prohibited from:

- a. Say obscene words and/or behave contrary to applicable norms;
- b. Commit sexual harassment, rape, adultery, homosexuality, or lesbianism; and/or
- c. Produce, reproduce, possess, carry, store, distribute, trade or display any text, image or film that contains pornography.

Paragraph 4

Liquor, Narcotics, Psychotropics, Gambling, Weapons, and Explosives

Article 20

Every UPI student is prohibited from:

- a. Possess, carry, store, distribute, trade, and/or drink liquor;
- b. Gamble either directly or indirectly;
- c. Make, possess, carry, store, use, distribute, and/or trade narcotics and/or psychotropics or other addictive substances without a permit;
- d. Manufacture, carry, store, use, distribute, and/or trade firearms without a permit; and/or
- e. Make, possess, carry, store, and/or trade explosives without a permit.

CHAPTER IV
Disciplinary Punishment

Part One

General

Article 21

Every UPI student who does not comply with the provisions as referred to in Article 6 to 20 are subject to disciplinary punishment.

Article 22

- 1) By not ignoring the provisions in the criminal law legislation, UPI students who are proven to have violated student discipline will be subject to disciplinary punishment.
- 2) The type of disciplinary punishment imposed is in accordance with the type of violation committed.

The second part

Level and Type of Disciplinary Punishment

Article 23

- 1) The level of disciplinary punishment consists of:
 - a. Light disciplinary punishment;
 - b. Moderate disciplinary punishment; and c. Severe disciplinary punishment.
- 2) The types of light disciplinary punishment as referred to in paragraph (1) letter a consist of:
 - a. Verbal warning;
 - b. Written warning; and/or
 - c. Removed from lecture halls, laboratories, libraries, internet access rooms, or offices within the university.

- 3) Types of moderate disciplinary punishment as referred to in paragraph (1) letter b consist of:
 - a. Temporary suspension of all academic and/or student service activities;
 - b. Revocation of permit for student activities; and/or
 - c. Payment of fines and or compensation in accordance with applicable regulations
In university.
- 4) The types of severe disciplinary punishment as referred to in paragraph (1) letter c consist of:
 - a. Cancellation of the value of courses that have been taken either partially or completely;
 - b. Cancellation of courses that are being or have been taken either partially or completely;
 - c. Temporarily dismissed his status as a student; and/or
 - d. Permanently dismissed from his status as a student.

Part Three

Penalty Provisions

Article 24

- 1) Every UPI student who is proven to have violated the provisions of the obligations as referred to in Article 6, Article 7, Article 8, Article 9, Article 10, Article 11, Article 12, Article 13, Article 14, Article 15 or Article 16 shall be sentenced to as referred to in Article 23 paragraph (2) letter a.
- 2) In the event that the violation as referred to in paragraph (1) is committed for second time, sentenced as referred to in Article 23 paragraph (2) letter b and/or letter c.
- 3) In the event that the violation as referred to in paragraph (1) is committed for the third time, the sentence as referred to in Article 23 paragraph (3) shall be imposed letter a.

Article 25

- (1) Every UPI student who is proven to have violated the prohibition provisions as referred to in Article 17 letter a, letter b, letter c, letter d, letter f, letter g, letter h, letter l, letter j, or letter k, shall be sentenced to punishment as referred to in Article 23 paragraph (2) letter a, or letter b.
- (2) In the event that the violation as referred to in paragraph (1) is committed for the second time, the punishment as referred to in Article 23 paragraph (2) letter c is imposed.

- (3) In the event that the violation as referred to in paragraph (1) is committed for the third time, the punishment as referred to in Article 23 paragraph (3) letter a and/or letter b shall be imposed.

Article 26

- (1) Every UPI student who is proven to have violated the provisions of the prohibition as referred to in Article 17 letter l, letter m, or letter n resulting in material loss shall be sentenced to as referred to in Article 23 paragraph (3) letter c.
- (2) In the event that the violation as referred to in paragraph (1) is committed for the second time, the punishment as referred to in Article 23 paragraph (4) letter c is imposed.
- (3) In the event that the violation as referred to in paragraph (1) is committed for third time, sentenced as referred to in Article 23 paragraph (4) letter d.

Article 27

- (1) Every UPI student who is proven to have violated the prohibition provisions as referred to in Article 17 letter o, letter p, letter q, letter r, letter s, letter t, letter u, letter v, or letter w shall be sentenced as referred to in paragraph (1). Article 23 paragraph (3) letter a and/or letter b.
- (2) In the event that the violation as referred to in paragraph (1) is committed for the second time, the sentence as referred to in Article 23 paragraph (4) is imposed letter c.
- (3) In the event that the violation as referred to in paragraph (1) is committed for the third time, the sentence as referred to in Article 23 paragraph (4) letter d shall be imposed.

Article 28

- (1) Every UPI student who is proven to have violated the provisions of the prohibition as referred to in Article 18 letter a shall be sentenced as referred to in Article 23 paragraph (4) letter a and/or letter b.
- (2) In the event that the violation as referred to in paragraph (1) is committed for second time, sentenced as referred to in Article 23 paragraph (4) letter c.
- (3) In the event that the violation as referred to in paragraph (1) is committed for the third time, the punishment as referred to in Article 23 paragraph (4) is imposed letter d.
- (4) In the event that the violation as referred to in paragraph (1) is carried out continuously up to a maximum of 7 (seven) courses, the sentence will be punished as referred to in Article 23 paragraph (4) letter c.

- (5) In the event that the violation as referred to in paragraph (1) is carried out continuously for more than 7 (seven) courses, the punishment as referred to in Article 23 paragraph (4) letter d.
- (6) Every UPI student who is proven to have violated the provisions of the prohibition as referred to in Article 18 letter b, letter c, letter d, or letter e shall be sentenced as referred to in Article 23 paragraph (4) letter c.
- (7) In the event that the violation as referred to in paragraph (4) is committed for the second time, sentenced as referred to in Article 23 paragraph (4) letter d.
- (8) The imposition of disciplinary punishment as referred to in paragraph (2) to paragraph (7) while still imposing the punishment as referred to in paragraph (1).

Article 29

- (1) Every UPI student who is proven to have violated the provisions of the prohibition as referred to in Article 19 letter a shall be sentenced as referred to in Article 23 paragraph (2) letter a or letter b or letter c.
- (2) In the event that the violation as referred to in paragraph (1) is committed for second time, sentenced as referred to in Article 23 paragraph (3) letter a.
- (3) Every UPI student who is proven to have violated the provisions of the prohibition as referred to in Article 19 letter b, or letter d shall be sentenced to the lightest punishment as referred to in Article 23 paragraph (4) letter c or the heaviest punishment as referred to in Article 23 paragraph (4) letter d.

Article 30

- (1) Every UPI student who is proven to have violated the provisions of the prohibition as referred to in Article 20 letter a or letter b shall be sentenced as referred to in Article 23 paragraph (2) letter b.
- (2) In the event that the violation as referred to in paragraph (1) is committed for the second time, the punishment as referred to in Article 23 paragraph (3) letter a is imposed.
- (3) Every UPI student who is proven to have violated the provisions of the prohibition as referred to in Article 20 letter c, letter d, and letter d shall be sentenced as referred to in Article 23 paragraph (4) letter d.

CHAPTER V
PROCEDURES FOR THE IMPOSITION OF PUNISHMENT, DECISION, DEFENSE, AND
REHABILITATION

Part One
Sentencing Procedure

Article 31

- (1) Disciplinary punishment may be processed by the head of the study program or department or faculty/campus of UPI in the region or other units at the University based on a report accompanied by accountable evidence.
- (2) Moderate and severe disciplinary punishments are given by the University Leaders based on considerations or recommendations from the Student Disciplinary Commission.
- (3) For violations that have been legally and convincingly proven, the penalty is can be dropped.
- (4) For students who are sentenced to prison by the Court and have permanent legal force, disciplinary punishment can be imposed directly by the Head of the University.

Article 32

The imposition of disciplinary penalties as referred to in Article 23 paragraph (2) can be directly given by lecturers, education staff or authorized officers in accordance with their fields.

The second part

Decision

Article 33

- (1) The decision on the moderate disciplinary punishment as referred to in Article 23 paragraph (3) and the severe disciplinary punishment as referred to in Article 23 paragraph (4) shall be determined by a Decree of the Chancellor or an appointed official.

- (2) The decision as referred to in paragraph (1) shall at least contain:
- a. Complete identity of the sentenced student such as name, place and date of birth, faculty/department/study program, student identification number, type gender, and address;
 - b. Complete consideration/consideration regarding facts and/or evidence;
 - c. Provisions that are violated;
 - d. The content of the decision; and
 - e. Place, date, name, signature, and position that imposed the sentence.

Part Three

Defense

Article 34

- (1) Every UPI student who is sentenced to disciplinary action has the right to file a defense in the form of an objection to the Chancellor or related official, and an administrative appeal to the Academic Senate.
- (2) The disciplinary punishment as referred to in Article 23 paragraph (2) cannot be an administrative objection or appeal is filed.
- (3) Further provisions regarding the defense mechanism as referred to in paragraph (1) shall be regulated in the Rector's Regulation.

Part Four

Rehabilitation

Article 35

- (1) Every UPI student has the right to receive rehabilitation if he is found not guilty or released from all demands for disciplinary punishment by the Chancellor or an appointed official.
- (2) The rehabilitation is given and included at once in the decision of the Rector or the appointed official as referred to in paragraph (1).
- (3) Request for rehabilitation by the examinee on examination without any valid reasons based on regulations or mistakes regarding people or the application of the law is regulated according to the methods contained in the student discipline regulations.

Article 36

- (1) A request for rehabilitation due to the invalidity of the examination or decision shall be submitted by the student or a third party with an interest to the Chancellor or the appointed official by stating the reasons.
- (2) Further provisions regarding the mechanism for requesting rehabilitation as referred to in referred to in paragraph (1) shall be regulated in the Rector's Regulation.

CHAPTER VI

STUDENT DISCIPLINE COMMISSION

Article 37

- (1) The Student Disciplinary Commission is in charge of:
 - a. follow up on reports and examine cases after the initial evidence meets the requirements;
 - b. conduct an examination of students suspected of committing disciplinary violations;
 - c. give fair consideration to every violation case that is proposed and/or not submitted by students, either individually or in groups;
 - d. provide recommendations to the competent authorities in providing types of disciplinary punishment for students who are found guilty;
 - e. defend a student who is proposed but not guilty;
 - f. provide protection to the whistleblower; and
 - g. make a report to the leadership for each case of disciplinary violations.
- (2) The Student Discipline Commission as referred to in paragraph (1) consists of a chairperson, secretary, and members.
- (3) Members of the Student Disciplinary Commission shall at least consist of Field Officers University/Faculty/Regional Campus level students and non-permanent members.
- (4) The non-permanent members as referred to in paragraph (3) consist of representatives of lecturers from majors or study programs related to the case and people who competent in related issues in the field of law.
- (5) The organizational structure, membership, and working procedures of the Student Discipline Commission shall be determined by the Rector's Regulation.

Article 37

In conducting the examination of students as referred to in Article 35 paragraph (1) letter b is carried out by:

- a. The Student Discipline Commission shall issue a written summons to a student suspected of having committed a disciplinary violation.
- b. the summons as referred to in letter a shall be made no later than 3 (three) working days before the date of inspection.
- c. If on the due date it turns out that the person concerned is not present, then a second summons will be made no later than 3 (three) working days from the date the person concerned should be checked on the first call.
- d. if on the date of examination as referred to in letter c, the person concerned is not present either, then the authorized official shall impose a disciplinary sentence based on the available evidence and information without being examined.
- e. The Student Disciplinary Commission is required to complete its examination within a maximum of 14 (fourteen) working days.
- f. in the event that the Student Disciplinary Commission cannot complete the examination within the time referred to in letter e, the Student Disciplinary Commission may continue the examination.

CHAPTER VII

PARTICIPATION OF STUDENTS, LECTURERS, AND EDUCATIONAL PERSONNEL

Article 39

- (1) Every student, lecturer, and supporting staff participate in monitoring the enforcement of student disciplinary regulations.
- (2) Every student, lecturer, and supporting staff who know of a violation of student disciplinary regulations must report it to the student advisory officer in their respective unit.
- (3) Provisions regarding the mechanism for the participation of students, lecturers, and supporting staff as referred to in paragraph (1) and paragraph (2) shall be further regulated by the Rector's Regulation.

CHAPTER VIII

TRANSITIONAL PROVISIONS

Article 40

The implementation provisions as referred to in Article 7 paragraph (2), Article 34 paragraph (3), Article 36 paragraph (2), Article 37 paragraph (5), and Article 39 paragraph (3) are completed no later than six months after this Academic Senate Regulation set.

Article 41

At the time this Regulation of the Academic Senate comes into force, all implementing regulations of the Decree of the Academic Senate Number 002/Senat Akd./UPI-SK/VIII/2007 concerning the Code of Conduct for University of Education Students of Indonesia, are declared to remain valid as long as they do not conflict with the provisions of the Academic Senate Regulations.

CHAPTER IX CLOSING PROVISIONS

Article 42

At the time this Regulation of the Academic Senate comes into force, the Decree of the Academic Senate Number 002/Senat Akd./UPI-SK/VIII/2007 concerning the Code of Conduct for Students of the Indonesian Education University is revoked and declared invalid.

Article 43

These Academic Senate Regulations come into force on the date of stipulation.

Stipulated in Bandung
on February 27, 2014

Academic Senate
Universitas Pendidikan Indonesia

Chairman,

Secretary,

Prof. Dr. Syihabuddin, M.Pd.
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